



The Burlington Academy of Learning

Where Children and Families Are Celebrated!

BEFORE SCHOOL PROGRAM

An important part of the philosophy of *The Burlington Academy of Learning* focuses on support of the family unit and in doing so recognizes the need and desire for programs that extend beyond the school schedule. To fulfill this need, we offer extended hours through our Before School and After School Programs.

For our Before School Program, we open at 7am and children may arrive anytime between 7am and the start of their morning class at *The Academy*. Students who attend public school may attend the Before School Program and ride the bus from *The Academy* to Lake Garda, Harwinton Consolidated and HarBur Middle Schools. If parents need this service on a regular basis, we ask that you register your child in the Main Office. Forms are also available on our website www.burlingtonacademy.com. Parents may also bring children to this program on an "as needed" basis by simply showing up. Children will be added to the attendance list and the billing office will invoice monthly for this additional program. The cost for this program is \$8/day if your child is not enrolled in one of our full-day programs. All parents must "sign-in" their child into the attendance book upon arrival.

The Before School Program is always held in Building One, 10 Covey Road, which is the building to the *left* as you pull into the main driveway. Children have the option to do open choices including books, puzzles, games, manipulatives, blocks, writing and art in the morning. At the time of their bus or class at *The Academy*, they are escorted by a teacher to their proper destination.

Breakfast Policy

We prefer that children eat their breakfast before coming to *The Academy*, but we realize that, at times, it is necessary for a child to eat their breakfast during the Before School Program.

We must ensure that *The Academy* is a safe environment for each and every child. Some of our children have severe allergies including contact allergies and in order to protect those children from allergens, we've put in place a policy and procedure for any child that brings breakfast to the Before School Program.

The first thing that each and every child does when (s)he enters the school is to wash their hands. The Before School Program will have a table designated as a breakfast table that any child who has food will go to and eat their breakfast. We ask that any food brought into *The Academy* be healthy food. We are a CANDY and NUT-FREE SCHOOL. Please exclude any candy or nut product from any food item brought onto *The Burlington Academy of Learning* premises. Nut allergies are very serious. Nut products include any form of nut, nut oils and any food processed in the same vicinity of a nut product. The child will remain at the table until (s)he completes their breakfast (no "grazing"). They will then clean up their spot, wipe off their mouth, then wash their hands before moving to the other area to play with the other children or to do activities at the other locations in the room. We take great pride in the safe environment we provide for our students with allergies. We appreciate your understanding of and for this Policy and ask that you explain the procedure to your child(ren) as well.